

NEEDS ASSESSMENT FORM

Contact Information

First Name: _____

Last Name: _____

Phone Number: _____

Email Address: _____

Company Name: _____

Industry: _____

Years in business: _____

What does your company offer? _____

What is the primary purpose of your website?

What is the primary problem you are trying to solve with a site redesign?

What action should a user take when visiting your site?

How do you currently market your product/service?

What printed materials do you use in your sales campaigns?

Can you provide press releases or company information that may help us understand your product/service?

Current hosting company? Annual hosting expense?

Global Office Partners, LLC - P.O. Box 3042 - Missoula, MT 59806
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Please name some websites you like.

How many pages will you have on your site?

Is the site copy created?

Do you have a site layout in mind, can you provide images, logo etc.

What is your marketing budget per month? Per year?

Describe features you would like to have on your site (calendar, forum, blog, chat room, message board, admin panel).

Do you need e-commerce capabilities?

What is your monthly/yearly budget for site design, hosting, development?

Who will maintain your site?

When would you like your site to be up and running?

Thank you for your time! We respect your privacy and keep all information confidential.

Global Office Partners, LLC